

ASSIGNMENT

Class: 4

Sub: Computer

Chapter: 3

Page 31, Ex:- A, Qu.no: 5 & 6,

Page 31, Ex:- E, Qu.no: 2 & 4

Q.5) Explain the use of Thesaurus feature in Microsoft Word. (Page No.32,Q.3)

Ans: Thesaurus feature is used to replace a selected word with a suitable synonym.

Q.6) What is the difference between moving and copying text. (Page: 33, Q.4)

Ans: When you copy a text you make a duplicate of it but when you move a text you shift the text from one location to another.